



OCCUPANCY CLEARANCE AGREEMENT **PROCEDURE**

- **Fill out all applicable information on the form**
- **Submit only to Inspection & Land Survey Services
@ 9191 East San Salvador (2nd floor), or fax to them
@ 480-312-5756**
- **Field Engineering mgmt. will review & approve**
- **We will retain the signed original for our files**
- **A copy will be mailed &/or faxed back to you**



City of Scottsdale

OCCUPANCY CLEARANCE AGREEMENT

Project Name: _____

Project Street Address: _____

Permit Number: _____

Development Company or Owner: _____

Street Address: _____

City, State & Zip Code: _____

Phone Number: (____)_____ FAX: (____)_____

Type of Development: Residential ____ Commercial ____ Industrial ____ Other ____

If "Other", please explain: _____

Number of Buildings: _____ Number of Lots: _____

We are authorized to, & have hereby agreed to have occupancy clearance including electric meter & gas meter releases withheld (except model homes) until all of the following have been installed & accepted or approved by the City of Scottsdale:

____ Model homes may be constructed on the following lots: Lot #'s: _____

____ Off-site improvements to be constructed under "Encroachment Permits" and inspected by Inspection Services.

____ On-site private amenities, if any, including but not limited to ramadas, clubhouses, landscaping, etc., to be constructed under "Construction Permits" & inspected by Building Inspection & Planning Inspection. (The Arizona Dept. of Real Estate will require separate financial assurances for items other than utilities, water, sewer and paving.)

____ Improvements as identified, discussed &/or delineated in "Exhibit A" (see attached)

Signature: _____

Date: _____

Print Name: _____

Title: _____

Approved by

Title

Date